

SUMTER COUNTY BOARD OF COMMISSIONERS
EXECUTIVE SUMMARY

SUBJECT: Change Order Request to Purchase Order No. 9100791 (Staff recommends approval).

REQUESTED ACTION: Approve change to increase total by \$1,169.04

☐ Work Session (Report Only)

DATE OF MEETING: 2/12/13

☒ Regular Meeting

☐ Special Meeting

CONTRACT: ☒ N/A

Vendor/Entity: _____

Effective Date: _____

Termination Date: _____

Managing Division / Dept: _____

Financial Services

BUDGET IMPACT: \$1,169.04

☐ Annual

FUNDING SOURCE:

Emergency Telephone System

☐ Capital

EXPENDITURE ACCOUNT:

Repair and Maintenance

☐ N/A

HISTORY/FACTS/ISSUES:

Purchase Order #9100791 (CenturyLink) increase request by \$1,169.04 to cover the cost of the addition of the third call taker position at the Wildwood Police Department Public Safety Answering Point (PSAP).

Exhibit A

CHANGE ORDER REQUEST FORM



PO Number 9100791
 Vendor CenturyLink
 Original PO Amount \$54,479.16
 Current PO Amount (including any Change Orders) \$55,648.20
 Net Change Amount (-/+) \$1,169.04

PLEASE CHANGE THE FOLLOWING ITEMS

Item Number	From Quantity	To Quantity	From Unit Price	To Unit Price	From Account Code	To Account Code

PLEASE ADD THE FOLLOWING ITEMS

Item	Account	Description	Quantity	Unit Price	Amount
2	114-155-525-4600	WWPD POS. 3 MAINTENANCE	6	194.84	\$1,169.04

Cancel Entire Purchase Order ☐

[Signature]
 Original Requestor's Signature

Cancel Item Numbers _____

Reason/Justification/Special Instructions:

Amendment to master maintenance contract with CenturyLink due to addition of third call taker position at the Wildwood PD PSAP.

Signature/Approvals

[Signature]
 Department Head
 1/17/2013
 Date

Division Director

Date

[Signature]
 Financial Services Dept.
 1-18-2013
 Date

County Administrator

Date